



Reference no

Item No.13
Appendix 5Log no
TID 010/10**For office use**

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Ludgershall Memorial Hall Management Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity Number: 305541 (England & Wales)		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Ludgershall
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Memorial hall refurbishment. We have put in place a 10 year plan to restore the hall to its former glory. The decoration in the hall is in great need of painting. This will improve our potential lettings and revenue.
Where will your project take place?	Memorial Hall, Ludgershall
When will your project take place?	December 2010 / January 2011
How many people will benefit from your project?	250
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The hall is the largest in the local area and is used for all major meetings Elections etc

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The hall is used by the local Wiltshire Library and the Town Council. The hall is used by all age groups in the area including the Police, local MP, Friday Community Club, Sunset Club, local bingo and other occasional users. We have disabled access. The area board hope to use this venue in 2011.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Hall was getting very run down due to a lack of maintenance

A new management committee was set up in 2010 and we have now embarked on a 10 year restoration of the building.

Any other information about your project.

We have fitted a new kitchen and floor
A Stannah stair lift for the disabled.
Cleared the outside of the building.
Cleared out many years' debris from inside the Hall
Re-kindled local interest and support for the Hall
Embarked on fundraising with the help of the local Town Council
Re-started the much loved Bingo evenings.
Given local people a vision for the Hall's future

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

Progress in refurbishing the Hall would be delayed.

How will you know whether your project has made a difference in the community?

The whole hall would be given an immediate face lift and be a much nicer place for all to use and will encourage increased usage of the hall.

By increased bookings and usage of the hall - particularly all-day bookings - i.e wedding receptions.

By local feedback - what people think, regular users etc.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Wiltshire Council only.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: March

Year: 2009

A - Total income:

£13,767

B - Minus total expenditure:

£12,923

Surplus/deficit for year: (A minus B)

£844

Free reserves held:

£43,453

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Decoration to various rooms	£5,305	Own fundraising/reserves		£
	£	Own reserves	C	£2,653
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£5,305	Total Project Income		£2,653
Total project income B		£2,653		
Total project expenditure A		£5,305		
Project shortfall A – B		£2,652		
Award sought from Wiltshire Council Area Board		£2,652		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds TSB Bank plc High Street, Andover 30-90-21		
Please give the title name of the organisations' bank account e.g. current		Treasurer's Account 1736568		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

We have fitted a Stannah stair lift so that disabled people can use the Hall.
We have a side entrance for service providers to use.

b) How does your project work to promote inclusion, participation and good community relations?

We have a new local committee and publish all our meeting minutes on the Trust Notice Board so everyone is fully aware of what we are doing at all times and welcome comments and ideas from anyone.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation: Chairman

Please return your completed application to the appropriate Area Board Locality Team